



4093 Concord Boulevard, Concord, CA 94519-1514

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WEDDING RECEPTION EVENT SCHEDULE

Bride & Groom: _____

Event Date: _____ Event Location: _____

Planner/Coordinator: _____ Videographer: _____

Caterer: _____ Photographer: _____

NOTES: _____

Scheduled Times (all items are optional)

Ceremony location _____

Guests arrive at ceremony

Ceremony Musicians: _____

Start of ceremony

End of ceremony

Groomsmen & Mothers Processional: _____

Cocktail Hour

Bridal Party Processional: _____

Guests arrive at reception (approx.)

Bride Processional: _____

Bride and Groom arrive at reception (approx.)

Bride & Groom Recessional: _____

Reception Start Time

Unity Candle: _____

Introduction of Bridal Party or Bride & Groom (circle one or both)

Song title _____

Toast

Speaker(s): _____

Food service begins

First Dance

Song title _____

Bride & Father Dance

Song title _____

Groom & Mom Dance

Song title _____

Bridal party dance

Song title _____

Cake cutting

Song title _____

Bouquet Toss

Song title _____

Garter Removal

Song title _____

Anniversary Dance

Song title _____

Bride to Father dedication? Yes / No

Song title _____

Groom to Mother dedication? Yes / No

Song title _____

Scheduled time to end

Last song of the night



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RECEPTION INTRODUCTION LIST (Only list the people to be introduced)

Please spell all names to be introduced phonetically where applicable

Bride's Grandparents _____

Groom's Grandparents _____

Bride's Parents _____

Groom's Parents _____

Bridesmaid: _____

Groomsman: _____

Bridesmaid: _____

Groomsman: _____

Bridesmaid: _____

Groomsman: _____

Bridesmaid: _____

Groomsman: _____

Bridesmaid: _____

Groomsman: _____

Bridesmaid: _____

Groomsman: _____

Bridesmaid: _____

Groomsman: _____

Maid (Single) or Matron (Married) of Honor: _____

Best Man: _____

Flower Girl: _____

Ring bearer: _____

Bride and Groom / THE NEW Mr. and Mrs.